COM

O 6 JAN 1988

MEMORANDUM FOR: Lieutenant General Edward J. Heinz, USAF

Director, Intelligence Community Staff

FROM:

John M. Ray

Director of Logistics

SUBJECT:

Mail Delays

REFERENCE:

Memo to D/OL from D/ICS, dated 30 Dec 87, Same

Subject

- l. Please accept my apology for the delays you have been experiencing in receiving mail. I have forwarded reference to the Chief, Facility Management Division, Office of Logistics, so that he can personally investigate the matter and provide me with a detailed report.
- 2. While I do not know the precise reasons for the delay in mail deliveries I am aware that we have a critical shortage of personnel in the Mail and Courier Branch which has forced us to curtail services in some areas. We have taken a number of measures to rectify this problem, and we hope to reinstate full services in the near future.

ohn M. Ray

cc: C/FMD/OL

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OL 0001-88

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O-DL/JMRAY:mgl (5 Jan 88)

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STAT

DCI/ICS 3046-87 30 December 1987	
MEMORANDUM FOR: Mr. John Ray Director, Office of Logistics	STAT
FROM: Lieutenant General Edward J. Heinz, USAP Director, Intelligence Community Staff	•
SUBJECT: Mail Delays	
at However some professional mail be sent to me at personally addressed to me at as well as some personal mail from correspondents who do not know my home address.	STAT STAT
2. I am increasingly concerned about the inordinate delays in receiving mail that is addressed to me personally at the Attached are two examples that were received here on 29 December-these are not isolated occurrences. Frequently, I receive mail after the date of the scheduled event. It is embarrassing, especially when an RSVP was requested. I would appreciate any assistance you could give me in this matter.	STAT STAT
	STAT
Attachment	

As Stated

